

STAT

Page Denied

STAT

DIRECTIVE ON BULGARIAN MISSIONS ABROAD

Izvestiya
Sofia, 22 Sep 1953

[The following decree, No 561, of the Council of Ministers establishes regulations governing Bulgarians sent abroad on missions and those serving abroad in the diplomatic service, with specific attention to authorizations for travel and to salaries, per diem allowances, and traveling expenses. It supersedes the directive published in Durzhaven Vestnik, No 177, 1947, and becomes effective 15 days after its publication in Izvestiya.]

The Council of Ministers determines the location and the duration of a mission. The appropriate minister issues an order for the completion or continuation of the mission. Blue- and white-collar workers assigned abroad and diplomatic couriers are sent to and from Bulgaria only on the order of the appropriate minister. The sending of blue- and white-collar workers assigned abroad to the borders of the state in which they are serving is ordered by the head of the embassy, legation, or mission concerned, after receiving the approval of the appropriate minister. In special cases, the approval of the mission is sufficient. Blue- and white-collar workers whose sphere of activity includes two or more states are sent abroad on the order of the appropriate minister. Permission of the Council of Ministers is necessary before blue- and white-collar workers may leave the states which comprise their sphere of activity.

An estimate of cost must be appended to the request for a mission.

Travel and per diem allowances (including rent) are authorized to cover personal expenses of mission blue- and white-collar workers during the period of the mission. All expenses of supplying foreign currency are the responsibility of the institution, enterprise, or organization sending blue- and white-collar workers abroad.

Persons returning from a completed mission abroad must submit a written report within 7 days, and the leader of a group must submit a report within 10 days of the completion of his work. Within 20 days of the completion of the work, the finance and accounting section of the institution, enterprise, or organization sending the blue- or white-collar worker abroad must submit to the Bulgarian People's Bank, on a form supplied by the bank, a written account of the currency issued and spent. In the case of blue- and white-collar workers assigned abroad and diplomatic couriers, the term is 3 months. In exceptional cases, the Bulgarian People's Bank can extend this term to 6 months.

All central institutions keep a special book for missions abroad, noting completed mission, their duration, and the expenditure of foreign currency.

Travel and Baggage Allowances

Travel allowances to the amount of actual expenses are paid to blue- and white-collar workers assigned, transferred, and sent abroad, as follows: blue- and white-collar workers who are authorized per diem allowances in the lowest bracket defined in this directive receive money for a third-class train ticket and a second-class steamship ticket; and those who are authorized per diem in the middle and highest brackets receive money for a second-class train ticket and a first-class steamship ticket. Travel allowances for a ticket of a higher class than that outlined above, for an additional sleeping-car ticket, or for plane travel are authorized only on permission of the Council of Ministers or

STAT

if expressly mentioned in the order of the minister concerned with the assignment, transfer, or sending of a blue- or white-collar worker abroad. Persons sent to the USSR or to the People's Democracies who are entitled to second-class train tickets may travel by plane. If traveling by a means of transportation other than train or plane, the person will be paid when the proper documents are presented. If no documents have been issued, travel allowances are paid and a receipt is signed. Passport and visa expenses are paid to assigned or transferred persons and to those sent abroad.

Travel allowances and passport and visa allowances are paid to members of families of blue- and white-collar workers sent abroad or transferred to a new post abroad, or returned to Bulgaria because of transfer to a domestic post or because of discharge. The allowances are paid in the above instances even when the families do not accompany the blue- or white-collar worker, but travel separately.

Baggage allowances are paid to blue- and white-collar workers sent abroad, transferred from one place to another abroad, or returned to Bulgaria because of transfer or discharge, to cover shipment of the following amounts of personal belongings: for single employees, 300 kilograms, and for married employees, 1,500 kilograms.

Payment for transporting personal belongings is made according to special low tariffs (tariffs for slow trains); in countries where there are no special low tariffs, it is made according to tariffs for regular trains. When goods are transported by steamship, payment is made upon presentation of the document indicating rates.

The amount charged for transporting personal belongings to and from the station and wharf is paid on presentation of the bill. The payment covers charges made for transporting belongings to and from the customs, loading on and unloading from the steamship, or changing trains, on condition that these expenses are not covered by transportation rates.

Per Diem Allowances

Blue- and white-collar workers of missions abroad are paid per diem allowances for personal expenses according to their monthly wages, as follows (in leva):

<u>Country</u>	<u>Up to 640 Leva</u>	<u>From 640.01 to 960 Leva</u>	<u>Over 960 Leva</u>
Austria	42	52	62
Albania	70	82	90
England	44	53	67
Argentina	46	57	70
Belgium	53	63	70
East Germany	26	33	41
West Germany	69	81	97
Denmark	41	52	69
Egypt	53	69	88
Israel	68	82	95
Italy	52	59	71
Canada	61	77	97
China	68	80	90
Norway	38	49	67
Poland	221	255	289
Portugal	47	58	71
Rumania	61	73	91

STAT

<u>Country</u>	<u>Up to 640 Leva</u>	<u>From 640.01 to 960 Leva</u>	<u>Over 960 Leva</u>
USA	65	82	
USSR	140		102
Turkey	56	180	201
Hungary	70	72	99
Finland	45	35	100
France	64	61	77
Netherlands	55	74	83
Czechoslovakia	80	66	78
Switzerland	43	105	130
Sweden	50	52	63
Yugoslavia	23	59	70
		32	41

Ministers sent abroad on missions receive per diem allowances according to the scale established for employees with monthly salaries exceeding 960 leva, with an additional 25-40 percent, depending on the standard of living in the country to which they are sent. Per diem allowances of assistant ministers are computed on the basis of a monthly salary exceeding 960 leva, with an additional 20 percent.

Ministers plenipotentiary, consuls general, consuls, and charges d'affaires of embassies, legations, consulates general, and consulates receive per diem allowances according to the highest scale, and legation attaches, according to the middle scale, regardless of their salaries.

Employees of "TABSO" (Transportno-aviatsionno Bulgarsko-Sovetskoe Obshtestvo, Bulgarian-Soviet Society for Air Transportation) receive the following per diem allowances:

(a) Pilot (letets-pilot) third class, mechanics (bordmekhanik) second and third class, radio operators (bordradist) second and third class, navigator (shтурман) second and third class, and steward (borden domakin), according to the scale established for employees with monthly salaries up to 640 leva.

(b) Captain, flying instructor, pilots first and second class, aviation specialist instructor (bordmekhanik-instruktor), mechanic first class, radio instructor, radio operator first class, navigator first class, and senior navigator, according to the scale for salaries from 640.01 leva to 960 leva.

(c) Director-general, deputy director-general, and chief pilot (glavnyi pilot), according to the scale for salaries over 960 leva.

The following is a list of the present foreign exchange rates:

<u>Foreign Currency</u>	<u>Leva</u>
100 Austrian schillings	26.24
100 Albanian leks	13.60
1 English pound	19.04
100 Argentine pesos	35
100 Belgian francs	13.60
100 East German marks	60
100 Danish kroner	98.45
1 Egyptian pound	19.58
1 Israeli pound	6.80
100 Italian lire	1.09
100 Norwegian kroner	95.20
1 Polish zloty	1.70

STAT

<u>Foreign Currency</u>	<u>Leva</u>
100 Rumanian lei	60.71
1 US dollar	6.80
1 Canadian dollar	6.80
1 Soviet ruble	1.70
100 Turkish lire	242.86
100 Hungarian forint	57.97
100 Finnish marks	2.97
100 French francs	1.94
100 Czech koruny	94.45
100 Swiss francs	158.75
100 Swedish kroner	131.27
100 Dutch florins	178.94
100 Yugoslav dinars	2.27
100 Portuguese escudos	23.65

Per diem allowances for China are determined on the following basis: 1 Swiss franc equals 6,530 yuan, and 100 Swiss francs equal 158.75 leva. The basis for per diem allowances for West Germany is as follows: 1 US dollar equals 4,195 West German marks, and 1 US dollar equals 6.80 leva.

Per diem allowances indicated in the foregoing table are paid in the case of missions lasting up to 30 days. For missions from 30 to 60 days, there is a 10 percent decrease, and for missions lasting over 60 days there is a 15 percent decrease.

When a mission is sent abroad under the auspices of the Ministry of Defense, the Ministry of the Interior, or the Main Administration of Labor Reserves, the per diem allowances are established in an order issued by the appropriate minister, in agreement with the Minister of Finance. They may not exceed 70 percent of the allowances outlined in this directive and are to be decreased for extended missions.

Bulgarian state employees serving in a foreign country receive per diem allowances amounting to 70 percent of those outlined in the directive.

When [state] employees serving abroad are sent to another country, they are paid according to the per diem allowances outlined in this directive.

Employees of the Ministry of Transportation who work for the railroad administration in the [Rumanian] villages of Gradina, Giurgiu, and Cafafat do not receive per diem allowances, but receive an additional 80 percent of their daily wages.

Per diem allowances for missions sent to countries not mentioned in the foregoing table are paid according to the allowances established for countries having similar standards of living. Other circumstances are taken into consideration and the written concurrence of the Minister of Finance must be secured. The Bulgarian People's Bank will establish the currency exchange in countries where no exchange rates have been established.

Per diem allowances are paid according to the actual number of days spent by the mission, exclusive of holidays and leave. The days of departure and return are considered half-days.

In case of illness of a mission member during the mission, the per diem allowance is paid for the entire period, up to a maximum of 40 days, if his health does not permit him to complete the mission.

STAT

One month's wages, and one-fourth month's wages for each member of his family, are paid to a blue- or white-collar worker transferred from Bulgaria abroad, from one foreign post to another, or from abroad to Bulgaria, if he has not requested the transfer and if the term of the new assignment exceeds one year.

- E N D -

STAT